

TOWN OF MOUNT PLEASANT

MINUTES OF THE REORGANIZATIONAL MEETING OF THE TOWN BOARD TOWN OF MOUNT PLEASANT WESTCHESTER COUNTY, N.Y. HELD JANUARY 7, 2025

PRESENT	SUPERVISOR	- CARL FULGENZI
	COUNCILPERSONS	- LAURIE SMALLEY
		- THOMAS SIALIANO
		- DANIELLE ZAINO
		- MARK SARACINO
	TOWN CLERK	- EMILY COSTANZA
	TOWN ATTORNEY	- CHRISTOPHER FELDMAN

The Supervisor opened the meeting at 6:00 PM with a Salute to the Flag.

I. Reorganization for 2025

Annual Report Submission

RESOLUTION 1-25

Upon motion of Councilwoman Zaino, seconded by Councilman Saracino and unanimously carried, it was,

RESOLVED: That pursuant to Town Law Section 29(10A), the Town Board authorizes the Supervisor to file a copy of the annual financial report with the State Comptroller and Town Clerk within the timeframe allowed by the State Comptroller's Office required by Section 30 of the General Municipal Law and the Town Clerk shall cause a publication that a copy of the report is on file in the Town Clerk's office within 10 days after receipt thereof in a form approved by the State Comptroller, in the newspaper having circulation in the Town of Mount Pleasant.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Bank Depositories

RESOLUTION 2-25

Upon motion of Councilman Saracino, seconded by Councilman Sialiano and unanimously carried, it was,

RESOLVED: That the following banks are hereby designated as depositories for all funds for the Town and it is hereby directed that all funds of the Town shall be deposited in said banks, unless otherwise specifically authorized:

JP Morgan Chase Bank, Thornwood, NY
TD Bank, N.A., Thornwood, NY
Valley National Bank, Thornwood, NY
Orange Bank & Trust Company, Thornwood, NY
Tompkins Community Bank, Pleasantville, NY
M&T Bank, Thornwood, NY

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Petty Cash

RESOLUTION 3-25

Upon motion of Councilman Sialiano, seconded by None and unanimously carried, it was,

RESOLVED: That Petty Cash is established for the following departments:

Assessor	\$100.00
Building	\$100.00
Comptroller	\$1,000.00
Highway	\$200.00
Justice	\$100.00
Receiver of Taxes	\$100.00
Recreation	\$700.00
Town Clerk	\$100.00
Town Engineer	\$100.00
Water & Sewer	\$200.00

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Public Official Bonds

RESOLUTION 4-25

Upon motion of Councilman Saracino, seconded by Councilwoman Zaino and unanimously carried, it was,

RESOLVED: That pursuant to Public Officers Law § 11(2), a blanket undertaking shall be procured from any duly authorized corporate surety covering officers, clerks, and employees as their official undertaking in the below listed offices and amounts to indemnify against losses: (a) through the failure of the officers, clerks, and employees covered thereunder faithfully to perform their duties or to account properly for all money or property received by virtue of their positions or employment; and b) through fraudulent or dishonest acts committed by the officers, clerks, and employees covered thereunder.

Supervisor	\$1,000,000.00
Town Board	\$1,000,000.00
Comptroller	\$1,000,000.00
Receiver of Taxes	\$1,000,000.00
Superintendent of Highways	\$1,000,000.00
Town Engineer	\$1,000,000.00
Police Chief	\$1,000,000.00
Town Clerk	\$1,000,000.00
Police	\$1,000,000.00
Justice Court	\$1,000,000.00
Attorneys	\$1,000,000.00

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Supervisor's Administrative Authority

RESOLUTION 5-25

Upon motion of Councilman Sialiano, seconded by Councilwoman Zaino and unanimously carried, it was,

RESOLVED: That the Supervisor is hereby authorized to perform the day-to-day operation functions of Town Government.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Town Board Meetings Schedule

RESOLUTION 6-25

Upon motion of Councilwoman Zaino, seconded by Councilman Sialiano and unanimously carried, it was,

RESOLVED: That Town Board Meetings will be held on Tuesday evenings at Town Hall, 1 Town Hall Plaza, Valhalla, New York 10595 at 7:00 PM as follows, subject to modification by resolution of the Town Board. Public and press are invited to all meetings. No notice shall be required for such meetings;

Work Sessions:

First and third Tuesday of each month, with the exception of July and August, when there will be only one (1) Work Session on the first Tuesday.

Business Sessions:

Second and fourth Tuesday of each month, with the exception of July and August, when there will be only one (1) Business Session on the second

Tuesday. Residents who wish to speak at a Business Session during Business from the Floor will be limited to five (5) minutes as a courtesy to others.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Boards, Council and Committee Meetings Schedule RESOLUTION 7-25

Upon motion of Councilwoman Zaino, seconded by Councilman Sialiano and unanimously carried, it was,

RESOLVED: That the schedule of Board/Commission/Council meetings is as follows:

Planning Board:

First Thursday and third Monday of each month at 7:30 PM, except for January and February where a Monday meeting is not scheduled. Meetings will be held in the Courtroom at Town Hall, 1 Town Hall Plaza, Valhalla, NY 10595.

Zoning Board of Appeals:

Second Tuesday of each month at 7:00 PM in the Courtroom at Town Hall, 1 Town Hall Plaza, Valhalla, NY 10595.

Architectural Board of Review:

Third Thursday of each month at 7:00 PM in the Courtroom at Town Hall, 1 Town Hall Plaza, Valhalla, NY 10595.

Conservation Advisory Council:

Fourth Monday of each month at 7:00 PM in the Courtroom at Town Hall, 1 Town Hall Plaza, Valhalla, NY 10595.

Recreation Advisory Committee:

First Monday of each month at 7:00 PM in the Recreation Conference Room at Town Hall, 1 Town Hall Plaza, Valhalla, NY 10595.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Designation of Newspaper RESOLUTION 8-25

Upon motion of Councilman Saracino, seconded by Councilwoman Zaino and unanimously carried, it was,

RESOLVED: That the Journal News is designated as the newspaper to

publish all notices pertaining to business of the Town.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Advertisement of Meetings

RESOLUTION 9-25

Upon motion of Councilman Saracino, seconded by Councilman Sialiano and unanimously carried, it was,

RESOLVED: That the Town Clerk is authorized to publish the Schedule of Meetings (Resolutions 6-25 and 7-25) in one issue of the official newspaper as designated in Resolution 8-25.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Expenditure Authorization

RESOLUTION 10-25

Upon motion of Councilman Sialiano, seconded by Councilwoman Zaino and unanimously carried, it was,

RESOLVED: That each Department Head will be allowed to spend up to \$500.00 on purchases set forth in their respective budgets, without requesting Town Board approval, but approval of the Comptroller is required. The limit of expenditure for the Highway, Recreation, Police, Traffic & Safety, Building, Engineering, and Water & Sewer Departments shall be \$1,500.00.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Public Official Appointments

RESOLUTION 11-25

Upon motion of Councilman Saracino, seconded by Councilwoman Zaino and unanimously carried, it was,

RESOLVED: That in accordance with Article 2, Section 5 of the Public Officers Law, all appointments not specifically made by resolution of this Organizational Meeting shall be held over without appointment until the Town Board has had the opportunity to review each position, and salaries shall be in accordance with the 2025 Budget.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Annual Compensation

RESOLUTION 12-25

Upon motion of Councilman Sialiano, seconded by Councilman Saracino and unanimously carried, it was,

RESOLVED: That the annual compensations and appointments are effective January 1, 2025, and salaries of all elected, appointed, management, and confidential officers and employees shall be in accordance with the annual salaries schedule unless otherwise designated by specific resolution of this Board.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Code of Ethics

RESOLUTION 13-25

Upon motion of Councilwoman Zaino, seconded by Councilman Saracino and unanimously carried, it was,

RESOLVED: That the Town Clerk will issue copies of the Town's Code of Ethics to all personnel who have not previously received the same, and will notify the Town Board, within 30 days, the names of any employees who fail to submit a Disclosure Form.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Reports of Commissions and Boards

RESOLUTION 14-25

Upon motion of Councilman Saracino, seconded by Councilwoman Zaino and unanimously carried, it was,

RESOLVED: That the Town Clerk will notify all Chairpersons and Commissioners of Boards that the minutes of all meetings shall be filed within 10 days of their approval, that monthly reports of the activities shall be filed with the Supervisor's Office no later than the 10th day of the succeeding month, and the Town Clerk will notify all Chairpersons and Commissioners that their respective Annual Reports be submitted no later than January 31, 2025 for the 2024 year.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Car Mileage Authorization

RESOLUTION 15-25

Upon motion of Councilman Sialiano, seconded by Councilman Saracino and unanimously carried, it was,

RESOLVED: That personnel authorized to use personal cars on town business will be reimbursed at the applicable 2025 IRS mileage rate.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Town Observed Holidays

RESOLUTION 16-25

Upon motion of Councilman Saracino, seconded by Councilman Sialiano and unanimously carried, it was,

RESOLVED: That Town Hall and Town Offices will be closed on the following holidays:

New Year's Day	Wednesday, January 1
Martin Luther King Jr.'s Birthday	Monday, January 20
Presidents' Day	Monday, February 17
Memorial Day	Monday, May 26
Independence Day	Friday, July 4
Labor Day	Monday, September 1
Columbus Day	Monday, October 13
Election Day	Tuesday, November 4
Veterans' Day	Tuesday, November 11
Thanksgiving Day	Thursday, November 27
Thanksgiving Friday	Friday, November 28
Christmas Day	Thursday, December 25

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Appointment: Comptroller

RESOLUTION 17-25

Upon motion of Councilman Saracino, seconded by Councilwoman Zaino and unanimously carried, it was,

RESOLVED: That Noreen McGinty is Comptroller, per Town Board Resolutions 19-24 and 127-24.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Appointment: Supervisor's Confidential Secretary,
Administrative Assistant

RESOLUTION 18-25

Upon motion of Councilwoman Zaino, seconded by Councilman Saracino and unanimously carried, it was,

RESOLVED: That Amanda Jasilli is the Confidential Secretary and Administrative Assistant to the Town Supervisor, per Town Board Resolution 18-24.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Appointment: Registrar of Vital Statistics

RESOLUTION 19-25

Upon motion of Councilwoman Zaino, seconded by Councilman Sialiano and unanimously carried, it was,

RESOLVED: That Emily Costanza, Town Clerk, is reappointed Registrar of Vital Statistics and Danielle Drake, Deputy Town Clerk, is reappointed as Deputy Registrar of Vital Statistics for the year 2025.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Appointment: Fire Inspector

RESOLUTION 20-25

Upon motion of Councilman Saracino, seconded by Councilman Sialiano and unanimously carried, it was,

RESOLVED: That Salvatore Pennelle, Building Inspector, is reappointed Fire Inspector for the year 2025.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Appointment: Superintendent of Building Maintenance

RESOLUTION 21-25

Upon motion of Councilman Saracino, seconded by Councilwoman Zaino and unanimously carried, it was,

RESOLVED: That Salvatore Pennelle, Building Inspector, is reappointed Superintendent of Building Maintenance for the year 2025.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Appointment: Town Attorney

RESOLUTION 22-25

Upon motion of Councilwoman Zaino, seconded by Councilman Sialiano and unanimously carried, it was,

RESOLVED: That Darius Chafizadeh is reappointed Town Attorney for the Town of Mount Pleasant through Harris Beach Murtha, PLLC, pursuant to the 2025 agreement.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Appointment: Deputy Town Attorney

RESOLUTION 23-25

Upon motion of Councilman Sialiano, seconded by Councilman Saracino and unanimously carried, it was,

RESOLVED: That Christopher McClure, Esq., is reappointed Deputy Town Attorney and Kevin T. Hyland, Esq., is reappointed 2nd Deputy Town Attorney for the year 2025.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Appointment: Auditors

RESOLUTION 24-25

Upon motion of Councilman Sialiano, seconded by Councilwoman Zaino and unanimously carried, it was,

RESOLVED: That PKF O'Connor Davies is reappointed as the auditor for December 31, 2024 year-end.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Designation: Liaison to Board of Elections

RESOLUTION 25-25

Upon motion of Councilwoman Zaino, seconded by Councilman Saracino and unanimously carried, it was,

RESOLVED: That Emily Costanza, Town Clerk, is reappointed Liaison to the Board of Elections for the year 2025.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Designation: Freedom of Information Officer

RESOLUTION 26-25

Upon motion of Councilman Sialiano, seconded by Councilman Saracino and unanimously carried, it was,

RESOLVED: That Emily Costanza, Town Clerk, is reappointed Freedom of Information Officer for the year 2025.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Designation: Freedom of Information Appeals Officer

RESOLUTION 27-25

Upon motion of Councilman Saracino, seconded by Councilman Sialiano and unanimously carried, it was,

RESOLVED: That Carl Fulgenzi, Town Supervisor, is appointed Freedom of Information Appeals Officer for the year 2025.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Designation: Committees and Deputy Supervisor RESOLUTION 28-25

Upon motion of Councilman Saracino, seconded by Councilman Sialiano and unanimously carried, it was,

RESOLVED: That pursuant to the authority vested by Town Law Section 63, the Supervisor appoints the following Committees and Deputy Supervisor:

Public Safety, Police, Traffic, Lighting	Laurie Smalley, Chairperson Paul Oliva Corey Antonecchia
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Recreation & Parks	Danielle Zaino, Chairperson Douglas Scott Jon Petruzzelli
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Highway and Building	Mark Saracino, Chairperson Richard Benkwitt Salvatore Pennelle
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Budget, Finance, Assessments	Thomas Sialiano, Chairperson Noreen McGinty James Timmings
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Liaison to Mt. Pleasant Public Library	Thomas Sialiano
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Deputy Supervisor	Danielle Zaino
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VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Designation: Planning Consultant RESOLUTION 29-25

Upon motion of Councilman Sialiano, seconded by Councilwoman Zaino and unanimously carried, it was,

RESOLVED: That Cleary Consulting is reappointed Planning Consultant for advisory services at the hourly rate of \$150.00, but in the aggregate, not to exceed the amount set forth in the 2025 Budget, unless otherwise approved by the Town Board.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Comptroller: Authorization to Countersign RESOLUTION 30-25

Upon motion of Councilman Saracino, seconded by Councilwoman Zaino and unanimously carried, it was,

RESOLVED: That the Comptroller is authorized to countersign all checks issued by the Town of Mount Pleasant by use of a Facsimile Signature Plate. In the absence of a Supervisor or Comptroller, the Deputy Supervisor, the Supervisor's Confidential Secretary/Administrative Assistant or Deputy Comptroller are authorized to manually sign all checks issued by the Town of Mount Pleasant.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Minimum Value for Property Inventory RESOLUTION 31-25

Upon motion of Councilman Saracino, seconded by Councilman Sialiano and unanimously carried, it was,

RESOLVED: That the minimum value of property for preparation of the Town's property inventory is \$5,000.00 for capital assets.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

II. Schedule of Meetings

Work Session: Tuesday, January 7, 2025, at 7:00 PM RESOLUTION

Business Session: Tuesday, January 14, 2025, at 7:00 PM RESOLUTION

Work Session: Tuesday, January 21, 2025, at 7:00 PM RESOLUTION

Business Session: Tuesday, January 28, 2025, at 7:00 PM RESOLUTION

III. Adjourn

Upon motion of Councilman Sialiano, seconded by Councilman Saracino and unanimously carried, it was,

RESOLVED: That the meeting is adjourned at 6:20 PM.

VOTE - AYES - Town Supervisor Fulgenzi, Councilwoman Zaino, Councilman Sialiano, Councilwoman Smalley, Councilman Saracino

Respectfully Submitted,

A handwritten signature in cursive script that reads "Emily Costanza". The signature is written in black ink and is positioned above the printed name and title.

EMILY COSTANZA
TOWN CLERK
TOWN OF MOUNT PLEASANT

